MANLEY PARK
PRIMARY SCHOOL
GROWING TOGETHER

Child Friendly Safeguarding Policy

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Author	Rushna Avari
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Manley Park Primary School Safeguarding Policy

At Manley Park Primary School, our most important job is to make sure you are **safe, happy, and well looked after**. We want our school to be a place where you feel special and valued.

Every adult in our school—including your teachers, the office staff, the people who fix the building, and even visitors—must follow these rules. We promise to:

- **Listen to you** and take what you say seriously.
- **Help you** as soon as you have a problem.
- **Work together** to make sure you have the best time at school.

Remember: Safeguarding means that all the adults are working as a team to keep you safe from anything that could hurt you or make you feel sad.

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2. Who is Here to Help?

While every adult in the school is here to help you, some people have special jobs to make sure everyone stays safe.

Our Safeguarding Leaders

We have a Designated Safeguarding Lead (DSL) Miss Avari. This is a teacher who knows exactly what to do if a child is worried or if something is wrong. They are experts at listening and finding the right help.

Our Headteacher Miss Henderson

The Headteacher makes sure that all the adults follow the rules. They work with people outside of school, like the police or doctors, to make sure you get the support you need.

We also have Mr Jones, Miss McAuley and Mrs Tevlin.

Our Governors

These are people who help lead the school. They check that the school is a safe place and that we have a good plan to stop bullying and keep everyone safe online.

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3. How We Keep You Safe

We do many things to make sure you are protected every single day:

- **Checking Adults:** Before anyone starts working at our school, we do lots of checks to make sure they are safe people to be around children.
- **Safe Buildings:** We make sure the school is locked at the right times and that visitors always wear a badge so you know who they are.
- **Online Safety:** We use special filters on our computers to stop you from seeing things that might be scary or upset you.
- **Learning for Life:** In your lessons and assemblies, we will teach you how to stay safe on and off line, how to be a good friend, and what to do if someone is being mean to you.

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4. What Should You Do if You Are Worried?

Sometimes, things happen that might make you feel worried or scared inside. This could be something happening at school, at home, or online.

If you are worried, you should tell a "Trusted Adult" and someone in your safety team.

A Trusted Adult is someone you feel comfortable talking to. It could be your teacher, a teaching assistant, or any adult in the school.

When you talk to us:

- We will listen carefully.
- We will not judge you.
- We will try our best to help make things better.
- **Important Note:** If you tell us something that means you or someone else is in danger, we have to tell the people who can help. We can't keep "secrets" about things that are dangerous, because we want to keep you safe!

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5. Every Child Matters

Y**ou have the right to be safe.** We look after all children, including:

- Children who might find learning a bit harder (SEND).
- Children who may be feeling sad or have worries on their mind.
- Children from all different types of families.

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6. Our Golden Rules for Adults

All the adults at Manley Park have agreed to:

1. Always put children first.
2. Be kind and approachable.
3. Watch out for signs that a child might be unhappy.
4. Never ignore a problem.

A Message for You

You are the most important part of our school. If you ever feel like you aren't being heard, or if you feel unsafe, **please speak up**. We are always here to listen.